

2024 NWSES Middle School Instructions for Students and Adult Sponsors

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All projects must be added in Online Registration.

Northwest Science Expo System Participation Checklist

All Regional Fairs and NWSE will be using Google Slides to collect your ISEF Forms or Middle School EZ Form as well as Procedures. The deadline for this will vary by fair. In addition, virtual fairs will require a Slide Deck and short video. The state fair, NWSE, will be a hybrid competition.

Adult Checklist:

- Create an account or update your information for the current year in [Online registration](#). There is a new feature (coming soon) which will let you add an additional organization.
- Once you have confirmed your information, use the Add Project button to add your projects. Give each student their Exhibit number and password.
- For projects using ISEF forms, complete Form 1 in online registration.
 - Select project from your Adult Sponsor Main Menu and click Edit button.
- Create a copy of the [Slide Deck Template](#) for each of your students. Save using the student's name. These can all be in a single Google folder controlled by you. Share each slide deck with your students.
- For team projects, add the first student only, then select the project from your Adult Sponsor Main Menu, click Edit button to Add Students to the existing project. Students may also add partners.
- Select your preferred judging session for your school.

Student Checklist:

- Login to [Project Registration](#) using the Exhibit number and password provided by your Adult Sponsor.
- Complete the Steps on the page in order. You will need your parent/guardian's email address.
 - If you are part of a team and your name is not on the list, click Add Student.

- Once project and student information is complete, Print your MSEZ or Form 1B for you and your parent to sign.
- Add the link to your Slide Deck. You will add a photo of your signed form(s) in the Slide Deck and your project procedures.
- After you finish your Inquiry or Engineering Project, add the additional information to your slides for the judges.
- For virtual or hybrid fairs share your expanded Slide Deck.
- For in-person or hybrid fairs prepare a poster.
- For virtual fairs a 3 minute video is required.

Forms and Procedures Submission

Once you have printed and obtained signatures for your MS EZ Forms, scan or photograph and add to your Slide Deck.

Forms you sign with a digital signature or Form 1A need to be “Printed to PDF” to save the changes made to the form.

***Adult Sponsors-please email Stephanie Jones when your students are officially turning in forms. This locks in your fee rate.**

Guidelines for Slide Decks

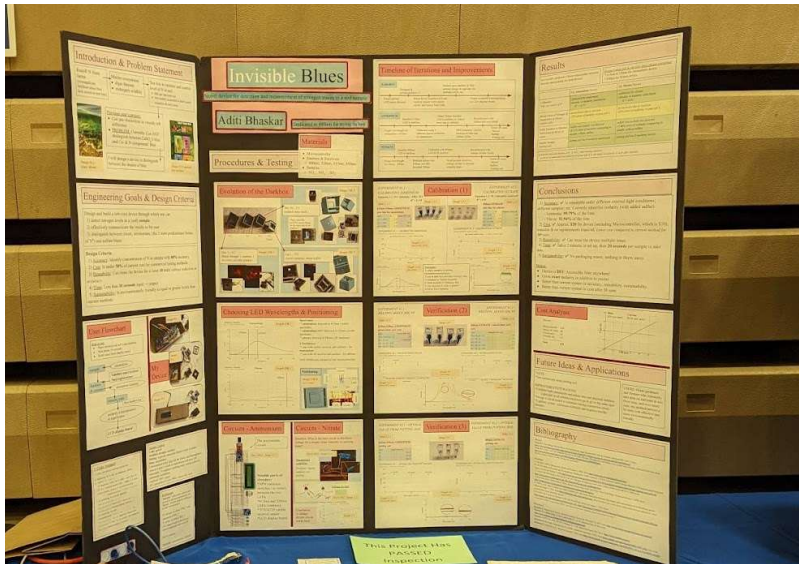
The Slide Deck is used by all fairs to turn in Procedures and Forms. Hybrid and Virtual Fairs require all parts of the [Template](#) to be completed. It is organized in a way to assist judging.

1. Make a Copy of the above template to add your information.
2. Format as either Google Slide or PDF.
3. Do not add notes to a slide. Instructions may be deleted as finished.
4. No school, mentor or teacher names.
5. No active links or video clips.
6. Minimum font size of 10pt for labels, 12 pt or larger for main information.
7. The link is shared So any with Link may view on your Projects Steps page.

Math and Computer Science projects should use the parts from either Science Inquiry or Engineering Design which best fit the project.

Poster required for In-person or Hybrid Fairs

Prepare a free standing poster to have at the fair. The most efficient way to do this is to use the slide deck you have created. Print out the slides and attach them to a trifold. The poster and additional display materials must meet the Display Standards for your fair. See the following example. NWSE does not allow props/demos/equipment at the fair. A notebook or folder with the forms, additional data or photos is the only thing other than a poster allowed.



Example from CREST

3 minute video of your project Required for Virtual fairs

Your 3 minute video should offer judges a brief overview of your project. Share things about your project which you are excited about. Talk about what you learned or show your project in action. For example if you built a car, show it moving. Do not try to fit all your slides into 3 minutes; highlight the best of your project. This is your chance to share your enthusiasm.






There are 2 methods we recommend for creating a video.

- Screencastify is a free online program where you can record your voice and slide show as well as have yourself on view if desired. It will provide you a link for sharing.
- YouTube can also be used to upload your video for sharing. For privacy, only those with the link should be able to view.

There is a place to share the link to your video if required by your fair.

Create a shareable link for the Slides and Post in online registration

1. When you are in the Slide Deck, click the share button, you will then see a list of who may access, many districts only allow students to share with those in their district. If that is the case, the teacher will need to share the slides.

-  **On - Public on the web**
Anyone on the Internet can find and access. No sign-in required.
-  **On - Anyone with the link**
Anyone who has the link can access. No sign-in required.
-  **On - Beaverton School District**
Anyone at Beaverton School District can find and access.
-  **On - Anyone at Beaverton School District with the link**
Anyone at Beaverton School District who has the link can access.
-  **Off - Specific people**
Shared with specific people.

Access: Anyone (no sign-in required) [Can view only](#) ▼

2. Once you have it selected as Any with Link can View, or as below is a Viewer. Click the Copy link button.



3. Then go to the Project Steps page in registration and Paste the link.